

**Lake Land College  
Buildings and Site Committee  
October 10, 2024**

***Minutes***

The Buildings and Site Committee of the Board of Trustees met on October 10, 2024, in room 011 of the Board and Administration Center, Mattoon. Committee Chair Curtis called the meeting to order at 8:00 a.m.

Trustee Committee Members Physically Present:

Mr. Kevin Curtis, Committee Chair  
Mr. Dave Storm  
Mr. Tom Wright  
Mr. Gary Cadwell, Ex-Officio

Trustee Committee Members Participating via Audio or Video Means:

None

Trustee Committee Members Absent or Not Participating by Any Means:

Mr. Larry Lilly

Other Trustee Participants:

None

Other Meeting Participants Physically Present:

Dr. Josh Bullock, President  
Ms. Jean Anne Highland, Chief of Staff  
Mr. John Woodruff, Vice President for Business Services  
Dr. Ike Nwosu, Vice President for Academic Services  
Mr. Scott Rawlings, Director of Physical Plant  
Mr. Jeremy Moore, Facilities Planning Manager  
Ms. Seirra Laughhunn, Executive Assistant to the President's Office  
Ms. Madge Shoot, Comptroller  
Ms. Christi Donsbach, Executive Director for College Advancement

**Hearing of Citizens, Faculty and Staff.**

There were no public comments.

**Approval of Minutes of June 6, 2024 Meeting.**

Trustee Storm moved and Trustee Cadwell seconded to approve the minutes of the June 6, 2024, Buildings and Site meeting.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Curtis, Storm and Wright. No: None.

Absent: Lilly.

Motion carried.

### **Naming of Buildings, Grounds or Academic Programs.**

Ms. Jean Anne Highland, Chief of Staff, announced that Chair Cadwell has appointed members of the Buildings and Site Committee, along with President Bullock and Ms. Christi Donsbach, Executive Director for College Advancement, to a Naming Advisory Committee for consideration of two naming recommendations that have been submitted to President Bullock by the Foundation.

The Naming Advisory Committee reviewed two memorandums from Ms. Donsbach regarding the recommendation by the College's Foundation for the naming of two areas on the College's main campus. The Committee also reviewed an updated Named Spaces Planner provided by the Foundation which identifies minimum donation amounts by rooms, grounds, facilities, etc., and Dr. Bullock highlighted the addition of the new Athletic Practice Facility for naming rights.

Trustees learned that the first recommendation is for the naming of the Nursing Simulation Lab, Neal Hall Room 109, in honor of Sarah Bush Lincoln Health Center for a period of 20 years to recognize their pivotal role in advancing our mission and enhancing the future of healthcare education at our institution. Dr. Bullock said Sarah Bush Lincoln is a neighboring non-profit organization employing nearly 3,000 people. Trustees reviewed Ms. Donsbach's memo that highlighted Sarah Bush Lincoln's numerous and significant contributions and engagement with Lake Land College. Dr. Bullock said that in 2021, Sarah Bush Lincoln made a significant donation to the College to upgrade equipment and renovate the space for the Nursing Simulation Lab, and their gift far exceeded the naming rights amount associated with this space. Thus, he said the administration is recommending the naming period be for a period of 20 years instead of the general and initial ten-year period. Trustees learned that per Board Policy 11.10 (#7), the Board, at its discretion, may extend the naming period.

Trustees learned that the second recommendation is for the naming of the new Athletic Practice Facility in memory of Mr. Tom Grunloh's parents, Clifford and Marian Grunloh. Dr. Bullock said that Mr. Tom Grunloh, a 1982 business administration alum and Laker Men's Basketball Team player, has for many years been a strong supporter of the College and he has pledged his financial support for the new Athletic Training Facility in accordance with the Named Spaces Planner. Dr. Bullock said that the administration

will ensure they have a signed pledge prior to asking for Board approval of this naming rights. Dr. Bullock also explained that the pledged amount represents approximately one-third of the total anticipated cost of the new Athletic Practice Facility. Trustees reviewed Ms. Donsbach's memo that highlighted Mr. Grunloh's numerous and significant financial contributions and engagement with Lake Land College and the College's Foundation over many years. This memo also highlighted that Mr. Tom Grunloh has been the recipient of the Lake Land College Distinguished Alumni Society, the Foundation's Outstanding Philanthropist Award, and the Foundation's Crystal Swan Award.

Committee Chair Curtis asked if there were any questions or concerns about both naming rights recommendations. There were none.

Dr. Bullock said that according to Board Policy 11.10, no action can be taken by the Board at the October 14, 2024, Board meeting for these two naming recommendations as any recommendation of the Naming Advisory Committee is to be presented at one Board meeting and voted on at the Board meeting commencing 120 days after notification.

Ms. Highland said that the actual donation amounts were redacted from both memos as both donors wish to have their donated amounts remain anonymous if at all possible.

Motion #1:

Trustee Curtis moved and Trustee Wright seconded that the Naming Advisory Committee (Buildings and Site Committee, inclusive of the College President and Executive Director for college advancement) submit a recommendation to the Board of Trustees during the October 14, 2024, Board meeting for approval of the naming of the Nursing Simulation Lab, Neal Hall Room 109, in honor of Sarah Bush Lincoln Health Center for a period of 20 years.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Curtis, Storm and Wright, Dr. Bullock and Ms. Donsbach.

No: None.

Absent: Lilly.

Motion carried.

Motion #2:

Trustee Storm moved and Trustee Cadwell seconded that the Naming Advisory Committee (Buildings and Site Committee, inclusive of the College President and Executive Director for college advancement) submit a recommendation to the Board of Trustees during the October 14, 2024, Board meeting for approval of the naming of the

new Athletic Practice Facility in memory of Mr. Tom Grunloh's parents, Clifford and Marian Grunloh.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Curtis, Storm and Wright, Dr. Bullock and Ms. Donsbach.

No: None.

Absent: Lilly.

Motion carried.

Motion #3:

Trustee Curtis moved and Trustee Storm seconded to recommend to the Board approval of the updated Named Spaces Planner provided by the College's Foundation.

There was no further discussion.

Roll Call:

Yes: Trustees Cadwell, Curtis, Storm and Wright, Dr. Bullock and Ms. Donsbach.

No: None.

Absent: Lilly.

Motion carried.

### **Updates on Facilities Planning and Construction Projects.**

Mr. Jeremy Moore, Facilities Planning Manager, provided updates on several capital improvement projects that are included in the College's Master Facilities Plan. He provided Trustees with a detailed listing of projects underway, noting which projects were active or queued projects for FY 2025 and timelines for each project. These included:

#### Active Projects (FY25)

- Luther Student Center Chiller Replacement
- West Building Roof #1 Replacement
- Effingham Technology Center – Level 1/Phase 1
- Effingham Technology Center – Level 2/Phase 2
- Northwest Lab Renovations
- Entrances Project

#### Queued Projects (2025)

- Webb Hall Testing & Tutoring
- Fieldhouse Roof
- Parking Lot F Rehab

- Athletic Training Facility
- Parking Lot B Rehab

Mr. Moore said that the renovation of Lensink Hall is on hold until the administration can conduct a room utilization study.

**Other Business.**

Trustee Wright asked for any updates regarding the landscaping/grounds master plan. Mr. Woodruff highlighted work that has been completed in recent months to remove old brush and dead trees from numerous areas and planting new grass seed where this has been done. He also highlighted planning underway for upcoming work to renovate numerous parking lots on the College's main campus.

There was no additional discussion.

**Adjournment.**

Trustee Storm moved and Trustee Cadwell seconded to adjourn the meeting at 8:24 a.m.

Motion carried by unanimous voice vote.

Approved by:

/s/Gary Cadwell  
Committee Chair/Committee Secretary